

Bass River Elementary School
MEETING MINUTES
October 25, 2022

1. Call to Order and Pledge of Allegiance

Time: 7:09 pm

2. ROLL CALL

PRESENT: Mrs. Bitzberger, Mr. Swanseen, Mr. Williams (phone)

ABSENT: Mrs. Adams

Others Present: Katherine Van Tassel, School Business Administrator/Board Secretary, Mr. Paul Kalac, Board Solicitor

3. EXECUTIVE SESSION

● **EXECUTIVE SESSION**

Motion by Mr. Swanseen, seconded by Mrs. Bitzberger and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 7:10 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter. Personnel, Budget, Acquisition of School Property

Voice Vote

Ayes: Mrs. Bitzberger, Mr. Swanseen, Mr. Williams

Nays: 0

Abstain: 0

Motion by Mr. Swanseen, seconded by Mrs. Bitzberger and carried by voice vote to adjourn the Executive Session and enter public session.

Time: 7:18 pm

Voice Vote

Ayes: Mrs. Bitzberger, Mr. Swanseen, Mr. Williams

Nays: 0

Abstain: 0

4. RECOGNITION

The School Business Administrator read the Open Public Meeting notice: "This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

5. APPROVAL OF MINUTES

Motion by Mr. Swanseen, seconded by Mrs. Bitzberger and carried by voice vote to approve the minutes as presented.

- August 2, 2022 Regular Minutes ([Meeting Minutes Aug 2, 2022.pdf](#))
- August 2, 2022 Executive Minutes I ([Exec. Session August 2, 2022.docx.pdf](#))
- August 2, 2022 Executive Minutes II ([Exec. Session II August 2, 2022.docx](#))
- September 22, 2022 Regular Minutes ([Meeting Minutes September 22, 2022.pdf](#))
- September 22, 2022 Executive Minutes ([Exec. Session September 22, 2022.docx](#))

Voice Vote

Ayes: Mrs. Bitzberger, Mr. Swanssen, Mr. Williams

Nays: 0

Abstain: 0

6. APPROVAL OF AGENDA

Motion by Mr. Swanssen, seconded by Mr. Williams and carried by voice vote to approve the agenda with Item #8A being tabled.

Voice Vote

Ayes: Mrs. Bitzberger, Mr. Swanssen, Mr. Williams

Nays: 0

Abstain: 0

7. OLD BUSINESS

The school business administrator gave the Board an update regarding ESIP, meeting with County Superintendent and County SBA regarding open Board seat, tuition payments to LEH School District. Projects that need to be completed due to the sale not being completed yet were discussed.

8. NEW BUSINESS

Motion by Mr. Swanssen, seconded by Mr. Williams and carried by voice vote to approve the Board of Education Meetings for 2023 as presented. Item 8B

A. Election of Vice-President - Tabled for January Meeting

B.

January 3, 2023	June 6, 2023	December 5, 2023
March 7, 2023	August 1, 2023	
April 25, 2023 (Public Hearing Budget)	October 3, 2023	

Voice Vote

Ayes: Mrs. Bitzberger, Mr. Swanssen, Mr. Williams

Nays: 0

Abstain: 0

9. RESIDENT’S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).

No residents present and forum closed.

10. FINANCE

Motion by Mr. Swanssen, seconded by Mrs. Bitzberger and carried by voice vote to approve the

A. **RESOLVED** that the Board of Education approve all bills and claims for September and October, 2022 in the amount of \$43,182.25 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the

2022-2023 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([Bill list 10 25, 2022.pdf](#))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([MonthlyTransferReport-2022 september.pdf](#))

C. **RESOLVED** that the Board of Education approve the July, August and September 2022 Board Secretary's Monthly Certifications: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of September 2022, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July, August, September 2022.

([BSR-2022-23-JULY.pdf](#),[BSR-2022-23-AUGUST.pdf](#),[BSR-2021-22-SEPTEMBER.pdf](#))

Katherine Van Tassel
Board Secretary

October 25, 2022
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of September 2022, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the periods ending July, August, September 2022. ([July Treasurer Report.pdf](#), [August Treasurer Report.pdf](#), [September Treasurer Report.pdf](#))

F. Approve the Joint Transportation Agreement with Pineland Regional for the 2022-2023 school year in the amount of \$119, 281.80 for routes as delineated. ([Joint Transportation agreement..pdf](#))

11. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

There was no public present and the public comment was closed.

12. Board Forum

Mrs. Bitzberger expressed that the BRSD BOE should be attending the LEH School Board meetings to understand the proposed curriculum changes the Board is approving.

No other comments were added.

12. ADJOURNMENT

Motion by Mr. Swanssen, and seconded by Mrs. Bitzberger to adjourn the meeting. BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at 8:11 pm

Voice Vote- ALL

8. MEETING SCHEDULE

Regular Meeting -December 13, 2022 at 6:30 p.m.

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:
3 North Maple Ave, New Gretna.