

**Bass River Elementary School**

**MEETING AGENDA**

May 8, 2023

Bass River Municipal Building

(In Person)

**6:30 Executive Session 7:00 PM Public Session**

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. SWEARING IN OF NEW BOARD MEMBER**

**4. EXECUTIVE SESSION**

- **RESOLVED**, that the Board of Education will meet in closed session to discuss matters as listed below. Items(s) discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.
  - Budget Discussion

**5. RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

**6. PUBLIC HEARING – 2023-2024 SCHOOL BUDGET**

**(Advertised Budget)**

**OPEN PUBLIC HEARING**

Open the Public Hearing on the 2023-2024 proposed budget.

**PRESENTATION**

The Business Administrator, Katherine Van Tassel, will present an overview of the proposed budget for the 2023-2024 school year.

**AUDIENCE PARTICIPATION**

When addressing the Board of Education, please respect the following procedure:

- Be recognized by the Board of Education;
- State your full name and address before commenting.
- Wait to be recognized before making your comment(s).

**CLOSE PUBLIC HEARING**

Close the Public Hearing on the 2023-2024 proposed budget.

**7. It is recommended that the Board of Education approve, by Resolution, the 2023-2024 amended school budget totaling \$2,106,376. The local tax levy to be raised for current expense is \$1,056,844 which represents a -0- increase from 2022-2023. The local tax levy to be raised for debt service is \$ -0-.**

**BE IT RESOLVED, to approve a school district budget for the FY 2023-2024 School Year as follows:**

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	<u>Budget</u>	<u>Tax Levy</u>
Total General Funds	\$2,106,376	\$1,056,884
Tuition Reserves	\$ -0-	\$
Total Special Revenue Fund	\$ -0-	\$
Total Debt Service	\$ -0-	\$
<b>Total</b>	<b>\$2,106,376</b>	<b>\$1,056,884</b>

**8. AUDIT PRESENTATION ( [2022 Issued ACFR.pdf](#), [2022 Issued AMR.pdf](#) )**

The School Business Administrator will give the audit presentation.

Motion to approve audit as presented.

**9. APPROVAL OF MINUTES**

- March 7, 2023 Regular Minutes ( [Meeting Minutes March 7, 2023](#) )
- March 7, 2023 Exec. Minutes ( [Exec. Session March 7, 2023](#) )

Motion to approve minutes for Regular Meeting and the Executive Session for the March 7, 2023 BOE meeting.

**10. MOTION TO APPROVE AGENDA**

Motion to approve agenda as presented.

**11. OLD BUSINESS**

**12. NEW BUSINESS**

**13. RESIDENT’S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).

**14. FINANCE**

**It is recommended that the Board of Education:**

A. **RESOLVED** that the Board of Education approve all bills and claims for April, 2023 and May, 2023 in the amount of \$98,767.51 and \$97,819.70 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2022-2023 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ( [BillsList \(1\).pdf](#) )( [BillsList.pdf](#) )

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B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (  MonthlyTransferReport-2023 march.pdf )


C. **RESOLVED** that the Board of Education approve the March 2023 Board Secretary's Monthly Certifications: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of March 2023, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 2023.

(  BSR-2022-23-MARCH.pdf )

Katherine Van Tassel      May 8, 2023  
Board Secretary                      Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of March 2023, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the periods ending March 2023.

(  Treasurer March 2023.pdf )

F. Approve to void and reissue check 20504 for \$4,480.50 to Weiner Law Group and reissue.

**15. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

**16. BOARD FORUM**

**17. ADJOURNMENT**

**BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION** to adjourn at \_\_\_\_\_ pm

**18. MEETING SCHEDULE**

Regular Meeting - June 13 , 2023 at 6:30 p.m.

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:

3 North Maple Ave, New Gretna.