

**Bass River Elementary School
MEETING MINUTES
October 17, 2023**

1. Call to Order and Pledge of Allegiance led by the Board Secretary Mrs. Van Tassel
Time: 6:59 pm

2. The School Business Administrator, Mrs. Van Tassel, swore in new board member Mr. Timothy Bush.

3. ROLL CALL by Board Secretary Mrs. Van Tassel
PRESENT: Mrs. Bitzberger, Mr. Bush, Mr. Curtin, Mr. Swanseen

ABSENT:

Others Present: Katherine Van Tassel, School Business Administrator/Board Secretary

4. RECOGNITION

The notice was read aloud to the public by the Vice President, Mr. Swanseen.

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. APPROVAL OF MINUTES

- August 8, 2023 Regular Meeting.

Motion by Mr. Curtin, seconded by Mrs. Bitzberger to approve the minutes for the August 8, 2023 regular meeting as presented:

Voice Vote

Ayes: (4) Mrs. Bitzberger, Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays: 0

Abstain:

Motion carried

6. MOTION TO APPROVE AGENDA

Motion by Mr. Curtin, seconded by Mr. Bush to amend the agenda item 11 - add S. Hellerman with J. Fredericks.

Voice Vote

Ayes: (4) Mrs. Bitzberger, Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays: 0

Abstain: 0

Motion carried

Motion by Mr. Curtin, seconded by Mrs. Bitzberger to approve the amended agenda.

Voice Vote

Ayes: (4) Mrs. Bitzberger, Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays: 0

**Bass River Elementary School
MEETING MINUTES
October 17, 2023**

Abstain: 0

Motion carried

7. OLD BUSINESS - The Board and Business Administrator had a discussion regarding moving funds into higher interest bearing account.

8. NEW BUSINESS - None

9. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).

No public comments and forum closed. (8:01 p.m.)

10. FINANCE

Motion by Mr. Curtin, seconded by Mr. Bush to approve 10 A-E as presented:

A. **RESOLVED** that the Board of Education approve all bills and claims for October, 2023 in the amount of \$450,533.75 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2022-2023 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ()

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments.

C. **RESOLVED** that the Board of Education approve the August and September 2023 Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of September 2023, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September 2023.

Katherine Van Tassel
Board Secretary

August 8, 2023
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of September 2023, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Bass River Elementary School
MEETING MINUTES
October 17, 2023**

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August and September 2023.

Voice Vote

Ayes: (4) Mrs. Bitzberger, Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays: 0

Abstain: 0

Motion carried

11. PERSONNEL

Motion by Mr. Curtin, seconded by Mr. Bush to approve personnel item 11:

S. Hellerman and J. Fredericks as substitute Board Clerks at a rate of \$25.00 per hour not to exceed 10 hours per month.

12. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

No public comments and session closed. at 8:13 p.m.

13. BOARD FORUM - no Board comments

14. ADJOURNMENT

Motion by Mr. Curtin and seconded by Mr. Bush to adjourn the meeting:

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at 8:28 pm

15. MEETING SCHEDULE

Meeting - December 12, 2023 at 6:30 p.m work session, 7:00 public meeting.

**The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:
3 North Maple Ave, New Gretna.**