

Bass River Elementary School
MEETING AGENDA
May 2, 2024
Bass River Municipal Building
(In Person)
6:30 Executive Session 7:00 PM Public Session

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. EXECUTIVE SESSION

- **RESOLVED**, that the Board of Education will meet in closed session to discuss matters as listed below. Items(s) discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.
 - Budget Discussion

4. RECOGNITION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. PUBLIC HEARING – 2024-2025 SCHOOL BUDGET

( [UfbReport \(3\).pdf](#))

OPEN PUBLIC HEARING

Open the Public Hearing on the 2024-2025 proposed budget.

PRESENTATION

The Business Administrator, Katherine Van Tassel, will present an overview of the proposed budget for the 2024-2025 school year.

AUDIENCE PARTICIPATION

When addressing the Board of Education, please respect the following procedure:

- Be recognized by the Board of Education;
- State your full name and address before commenting.
- Wait to be recognized before making your comment(s).

CLOSE PUBLIC HEARING

Close the Public Hearing on the 2024-2025 proposed budget.

6. ADOPTION OF 2024-2025 BUDGET

Following discussion and any questions on the 2024-2025 budget as presented, it is recommended that the Board

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Of Education approve, by Resolution, the fiscal year 2024-2025 budget, which was approved by the Burlington County Office of Education and is within the statutory cap, reflecting a 2% increase in the tax levy and \$200,000 from Tuition Reserve. The amount of Banked cap being utilized is \$0.00.

	Budget	Tax Levy
General Fund Budget	\$ 2,056,959	\$1,078,022
Special Revenue	\$ -0-	\$ -0-
Debt Service Fund	\$ -0-	\$ -0-
Total Base Budget	\$2,056,959	\$1,078,022

7. APPROVAL OF MINUTES

- March 12, 2024 Regular Minutes ([Meeting Minutes March 12, 2024](#))
- March 12, 2024 Exec. Minutes ([Executive Minutes March 12, 2024](#))

Motion to approve minutes for Regular Meeting and the Executive Session for the March 12, 2024 BOE meeting.

8. MOTION TO APPROVE AGENDA

Motion to approve agenda as presented.

9. OLD BUSINESS

10. NEW BUSINESS

11. RESIDENT’S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).

12. FINANCE

It is recommended that the Board of Education:

A. **RESOLVED** that the Board of Education approve all bills and claims for April, 2024 in the amount of \$151,493.24 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2023-2024 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([BillsList April.pdf](#))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([MonthlyTransferReport-2024 february.pdf](#))

C. **RESOLVED** that the Board of Education approve the February and March 2024 Board Secretary’s Monthly Certifications: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of March 2024, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1

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and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 2024.

( February 2024.pdf ,  March 2024.pdf)

Katherine Van Tassel

May 2, 2024

Board Secretary

Date

D. **RESOLVED** that the Board of Education approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of March 2024, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the periods ending February and March 2024.

( February 2024.pdf ,  March 2024.pdf)

13. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

14. BOARD FORUM

15. ADJOURNMENT

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at _____ pm

16. MEETING SCHEDULE

Regular Meeting - June 18, 2024 at 6:30 p.m.

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:

3 North Maple Ave, New Gretna.