

**Bass River Elementary School**  
**MEETING AGENDA**  
October 6, 2025  
Bass River Township Municipal Building  
(In Person)  
**6:30 Executive Session 7:00 PM Public Session**

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**3. EXECUTIVE SESSION**

- **RESOLVED**, that the Board of Education will meet in closed session to discuss matters as listed below. Items(s) discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.
  - Budget Matters

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**4. RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic OpCity and filed with the Municipal Clerk of Bass River Township.”

**5. MOTION TO APPROVE AGENDA**

Motion to approve agenda as presented.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**6. APPROVAL OF MINUTES**

- August 18, 2025 Regular Meeting. ([Meeting Minutes August 18, 2025](#))
- August 18, 2025 Executive Session. ([Executive Minutes August 18, 2025](#))

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**7. OLD BUSINESS**

**8. NEW BUSINESS-**

**9. RESIDENT’S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

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**10. FINANCE**

**Motion to approve Finance Items A-E**

A. **RESOLVED** that the Board of Education approve all bills and claims for August and September in the amount of \$7,439.20 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2025-2026 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([BillsList - Aug.pdf](#),[BillsList - September.pdf](#))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([MonthlyTransferReport-2025 october.pdf](#))

C. **RESOLVED** that the Board of Education approve the July, August and September 2025 Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of September 2025, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of September 2025. ([bsr2-2025-26-JULY-All-Funds.pdf](#),[bsr2-2025-26-AUGUST-All-Funds.pdf](#),[bsr2-2025-26-SEPTEMBER-All-Funds.pdf](#))

Katherine Van Tassel  
Board Secretary

October 6, 2025  
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of June 2025, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the periods ending July, August and September 2025.

([July Treasurer Report.pdf](#),[August Treasurer Report.pdf](#),[September Treasurer Report.pdf](#))

**1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_**

**11. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

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**12. BOARD FORUM**

**13. ADJOURNMENT**

**BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION** to adjourn at \_\_\_\_\_ pm

**1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_**

**14. MEETING SCHEDULE**

Regular Meeting - (December 15, 2025)

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:

3 North Maple Ave, New Gretna.