

**Bass River Elementary School
MEETING MINUTES
February 24, 2025**

1. Call to Order and Pledge of Allegiance led by the Board President, Mr. Swanseen

Time: 6:30 pm

2. ROLL CALL by Board Secretary Mrs. Van Tassel

PRESENT: Mr. Bush, Mr. Curtin, Mr. Swanseen

ABSENT:

Others Present: Katherine Van Tassel, School Business Administrator/Board Secretary

3. Work Session - Executive Session

Voice Vote to enter executive work sessions for the purpose of budget matters. Time in: 6:32 p.m.

Ayes: (3) Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays:

Abstain:

Motion carried

Voice Vote to exit executive session announced Time out: 6:57 p.m.

Ayes: (3) Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays:

Abstain:

Motion carried

4. RECOGNITION

The notice was read aloud to the public by the Board Secretary Mrs. Van Tassel

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. APPROVAL OF AGENDA

Motion by Mr. Curtin, seconded by Mr. Bush to approve the Agenda

Voice Vote

Ayes: (3) Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays: 0

Abstain:

Motion carried

6. MOTION TO APPROVE MINUTES

Motion by Mr. Bush, seconded by Mrs. Curtin to approve minutes for Regular Meeting and the Executive Session for the November 21, 2024 and January 8th, 2025, BOE meeting.

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Voice Vote

Ayes: (3) Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays:

Abstain: Motion carried

7. OLD BUSINESS - None

8. NEW BUSINESS - None

9. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).

No public comments and forum closed. (7:02 p.m.)

10. FINANCE

Motion by Mr. Curtin, seconded by Mr. Bush to approve 10 A-E as presented:

A. **RESOLVED** that the Board of Education approve all bills and claims for December, 2024 January and February 2025, in the amount of \$514,941.86 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2024-2025 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([BillsList December.pdf](#),[BillsList January .pdf](#),[BillsList February .pdf](#))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ()

C. **RESOLVED** that the Board of Education approve the December 2024 and January 2025 Board Secretary's Monthly Certifications: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of January 2025, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of January 2025. ([JAN BSR.pdf](#),[DEC BSR.pdf](#))

Katherine Van Tassel
Board Secretary

February 24, 2025
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of January 2025, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the periods ending December 2024 and January 2025.

([Treasurer Report - JAN.pdf](#), [Treasurer Report - DEC.pdf](#))

Voice Vote

Ayes: (3) Mr. Bush, Mr. Curtin, Mr. Swanseen

Nays:

Abstain: Motion carried

11. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

No public comments and session closed. at 7:26

12. **BOARD FORUM - None**

13. **ADJOURNMENT**

Motion by Mr. Bush and seconded by Mr. Curtin to adjourn the meeting:

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at 7:38 pm

14. MEETING SCHEDULE

Meeting - March 12, 2025 at 6:30 p.m work session, 7:00 public meeting.

**The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:
3 North Maple Ave, New Gretna.**