

**Bass River Elementary School**

**MEETING AGENDA**

April 27, 2026

Bass River Township Municipal Building

(In Person)

**6:00 Executive Session 6:30 PM Public Session**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**3. EXECUTIVE SESSION**

- **RESOLVED**, that the Board of Education will meet in closed session to discuss matters as listed below. Items(s) discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.
  - Budget Matters/Attorney Client Privilege

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**4. RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

**5. PUBLIC HEARING – 2025-2026 SCHOOL BUDGET**

[\(UfbReport \(16\).pdf\)](#)

**OPEN PUBLIC HEARING**

Open the Public Hearing on the 2026-2027 proposed budget.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**PRESENTATION**

The Business Administrator, Katherine Van Tassel, will present an overview of the proposed budget for the 2026-2027 school year.

**AUDIENCE PARTICIPATION**

When addressing the Board of Education, please respect the following procedure:

- Be recognized by the Board of Education;
- State your full name and address before commenting.
- Wait to be recognized before making your comment(s).

**CLOSE PUBLIC HEARING**

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Close the Public Hearing on the 2026-2027 proposed budget.

**6. ADOPTION OF 2025-2026 BUDGET**

Following discussion and any questions on the 2025-2026 budget as presented, it is recommended that the Board

WHEREAS, the Bass River Board of Education adopted a tentative budget on March 23, 2026, and submitted it to the Executive County Superintendent of Schools for approval, and WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on 04/16/2026, and WHEREAS, the tentative budget was posted on the district's paper of record on April 23, 2026, and

WHEREAS, the final budget was presented to the public during a hearing held in the Board of Education /Township municipal office in New Gretna, NJ, on April 27, 2026. WHEREAS, the Board of Education has now determined to make modifications to the tentative budget as follows:

Budget Line	Description	Tentative Budget	Final Budget	Change	Explanation
		\$1,853,636	\$1,853,637	\$ 1.00	Typo in tax levy amount
		\$1,853,636	\$1,853,637	\$ 1.00	Typo in tax levy amount

NOW, THEREFORE, BE IT RESOLVED that in consideration of the above the Bass River Board of Education hereby adopts the following final budget for SY 2026-2027:

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	General Fund	Special Revenue	Debt Service	TOTAL
2026-2027 Total Expenditures	\$1,853,637	\$ -0-	\$ -0-	\$1,853,637
Less: Anticipated Revenues	\$712,062	\$ -0-	\$ -0-	\$ 712,062
Taxes to be Raised	\$1,141,575	\$ -0-	\$ -0-	\$1,141,575

**Use of Banked Cap**

BE IT RESOLVED that the Bas River Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$20,000 for the purpose of Tuition Costs. The district intends to complete said purposes by June 2027.

**Tuition Reserve Withdrawal**

BE IT RESOLVED that the general fund appropriations include a \$158,800 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2024-2025 and are now required to be withdrawn to pay tuition obligations in the 2026-2027 SY.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**7. MOTION TO APPROVE AGENDA**

Motion to approve agenda as presented.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_

**8. APPROVAL OF MINUTES**

- March 23, 2026 Regular Meeting [Meeting Minutes March 23, 2026](#)

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- March 23, 2026 Executive [Executive Minutes March 23, 2026](#)

(1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_)

**9. OLD BUSINESS - None**

**10. NEW BUSINESS - None**

**11. RESIDENT’S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

**12. FINANCE**

**Motion to approve Finance Items A-E**

A. **RESOLVED** that the Board of Education approve all bills and claims for March in the amount of \$443,863.71 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2025-2026 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([BillsList April.pdf](#))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ( )

C. **RESOLVED** that the Board of Education approve the March 2026 Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of March 2026, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 2026. ([bsr2-2025-26-MARCH-All-Funds.pdf](#))

Katherine Van Tassel                      April 27, 2026  
Board Secretary                              Date

D. **RESOLVED** that the Board of Education approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of February 2026, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-

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16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending March 2026.

[\(Treasurer- March.pdf\)](#)

**13. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

**14. BOARD FORUM**

**15. ADJOURNMENT**

**BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION** to adjourn at \_\_\_\_\_ pm

**1st \_\_\_\_\_ 2nd \_\_\_\_\_ Mr. Bush \_\_\_\_\_ Mr. Curtin \_\_\_\_\_ Mr. Swanseen \_\_\_\_\_**

**16. MEETING SCHEDULE**

Meeting - May 18, 2026

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:

3 North Maple Ave, New Gretna.